

Required							
Dan "Skip" Davenport	P	Pam Graves	P	Andrew Galbus	P	Steven Due	P
Jennifer Boehne	P	Pete Palmer	P	Ken Stensvold	P	Katie O'Brien	P
Sue Green	P	Dan Fitzgibbons		Susan Heichert	P	Lance Guth	P
Tammy Winden	P	Amy Watters	P				
Optional							
Clark Averill		Lonna Stork		Mark Rubin	P	Amy Lorentz	
Ray Gensinger		Andrew Mellin		Margaret Senn	P	Kristin Hansen	P
Diane Walizer		Hunt Russel		Matt Kinder	P		

(Attendance: P = Phoned in, I = In person, R = Regrets)

Topics

1) **C
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itee Updates

- Programs (Ken & Pete)
 - March Program - Sharon at Mayo & Health Partners - Scheduling processes. Ken meeting with her on Friday.
 - May Program – May 20, 2009 -
 - Discussion on whether we want to have a vendor track. Last year we only gave vendors about a month to prepare for the event. It would be good to have an idea if we are going to have a vendor tract or co-sponsor events in the future. Vendors could sponsor speakers or provide their own. Recommendation to allow vendors to sponsor speakers instead of having a vendor track and give the ability to make decisions about this to the program committee. Programs committee will also discuss costs and how to determine how to assign speakers via a lottery system.
 - Discussion on how many tracts we want to have. Having 3-4 tracts was proposed. We want to make sure we have enough people to fill the sessions. Split tracts were proposed. Recommendation to have 3 tracks.
 - **Review the information below and provide feedback to Ken by Friday, February 13 so we have it for the programs meeting next Tuesday.**
 - Patient-Centered Medical Home (Possible tracks – IT, clinical, maybe payor?) I need to research this a little more to fully understand the topic, but I keep hearing the term pop up. <http://www.health.state.mn.us/healthreform/workforce/maf080911.pdf>
 - Clinical Decision Support – I don't know if anyone has implemented anything in this area locally, but I think if we talked to Pam, Susan or Margaret, they might have some insight into what people are doing in this area. (preferably someone we haven't had actively involved, such as Fairview, Children's, HCMC (Possible tracks – clinical)
 - Change from ICD-9 to ICD-10 – I could probably find someone in Ingenix who could talk about this if we wanted, though I think it would be better to have a speaker from a provider organization who is working on an implementation.
 - Medicare PHR Pilot – Arizona, Utah (IT track, keynote?) <http://www.ihealthbeat.org/Articles/2009/1/14/Medicare-Launches-PHR-Pilot-Program-in-Arizona-Utah.aspx>
 - Advocacy-themed presentation (maybe a whole track?)
 - Using Financial transaction framework for e-prescribing (Andy's idea)
 - Tie into job search / skills? Maybe as part of the IT track have someone present on how to make your resume stand out in this job market and what kinds of skills people are looking for – we could find a local CIO, HR person, or if there is someone locally who works with recruiting firm.
 - Five tips, or five best practices, for getting more out of your EMR. We could tailor this to be a general item, or specific to one or more sessions. e.g., best practices for the IT staff, five tips for clinical.

Proposed Tracks:

- Clinical
 - E-prescribing-clinical impact
 - PHR - portals, access
 - Patient safety - Barcode for medications/specimens, alerts with in the EMR
- IT
 - E-prescribing - software
 - Optimization -use of Unified Modeling Language
- Advocacy/Government
 - E-prescribing
 - Government regulations related to documentation in the EMR
- Advocacy (Susan) - There are two different versions, but they do include money for HIT. It is now going to appropriations. We need encourage our legislators to vote for the bill. We are hoping to get a speaker either local and/or a national for the May meeting.
- National Conference - Overall numbers appear down. 140 compared to 400 in previous years.
 - National Reception (Pam) We are all set, room is reserved, caterer, and sign up is now on the website. It looks like we are up to about 30 people signed up to attend. Pam will be attending HIMSS and the reception.
 - Bus Trip (Andy) It doesn't appear that we are going to be able to afford the bus trip. We would like to announce tomorrow via email. How should we handle reimbursement? There are 13 people for a 47 passenger bus. Do we just refund their money or offer to pay for the airfare? Decision to just refund the money. It is less than \$50 more to fly via Southwest or Northwest. Sponsors - Sprint and Cardinal Health will also need to be told. Sue will pull it off the website.
 - Registration Giveaway - We were unable to contact him. He emailed Susan today and said he would not be able to go. Margaret will draw a new name and contact them.
- Midwest Fall Technology Conference (Margaret) - Contacted the Michigan group. Margaret needs the contact information of those who volunteered: Dan Davenport, Steven Due and Matt Kinder. Please send email and phone numbers to Margaret. Margaret also sent Steven information on our portion of the profits from the last Midwest Fall Technology Conference (~\$3400).
- Communications (Sue Green)
 - Web site is current
 - Tammy and Sue have been working on documenting the process for future members. This includes website information and timing.
 - Waiting for May Program information, but save the date has been posted.
 - Posting of bylaws in the website - looked at other sites and was unable to find other chapters that post them. Recommendation that if we still want to post we could post it as a pdf. Tammy will check with National and see if we are required to post.
 - Removed bus trip information
- Board Participation Opportunities
 - HIMSS-MN presence at the Minnesota E-Health Summit on June 25th. Tammy put us on a list to receive information. Idea to solicit members at the summit. She will let us know when the information comes out.
 - HIMSS-MN representation on the MN E-Health Advisory Committee. Ray is the current liaison for HIMSS. Jennifer and Sue will work on putting together a list of various committees state and national that they take part in.
 - Center for Health & Medical Affairs Advisory Board, St. Thomas (two meetings a year) – looking for two HIMSS participants
- Review of committee goals
 - Programs (Pete) - Still need to work on developing expertise in teleconferencing. Allina seems to have a better teleconference staff than Health Partners. Programs have all been successful. Need to work on closing out programs more quickly. Duluth site is back up and running. Continue to work on getting National speakers. Start pre-planning earlier.
 - Regional Coordinators - Things are going well goals are met.
 - Advocacy - Working on having a program in May, completing tasks and attending monthly meetings. Looking at working with HIMA.
 - Outreach - 2 more members joining from Queen of Peace. Have had several conversations with people. Obstacles 1) travel costs outweigh benefits of attending in person, yet 2)

teleconferences don't allow networking. Idea to combine user group meeting with HIMSS event.

- Communications - Met or exceeded 3 day turn around. Distributions lists are updated and current. We now have a backup web site person - Tammy. Communications plan is out on SharePoint. Documentation on web site updates and communication timelines is in process. Pete asked about using twitter to notify people of new programs.
 - Scholarship - Increase number of applications. No applications yet, but a few inquiries.
 - Finance - Steve will send his goals to Dan.
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- Sponsorship (Dan F and Matt)
 - Member Relations (Katie)
 - Outreach (Lance)
 - Scholarship (Amy & Tammy) - no applications yet, but a few inquires.
 - Finance (Steven) Paid the deposit on the National conference. Checked mail box today and received a check for \$1250 for sponsorship.
 - Physician Forum (Susan, Pam) Programs have been successful. Currently planning the one for spring.
 - CIO Forum (Dan) - March 4th. Topic: How economic downturn is affect IT departments?

2) Project Updates

3) Review any new board proposals

4) Board Member Updates

5) Looking ahead

- **Next meeting:** March 11, 2009
- **March Program – March 18?**
- **National HIMSS:** April 4-8
- consider chapter board meeting change to week following HIMSS09
- **May Program – May 20**

6) Outstanding Items

- Articles of Incorporation – Dan has requested from National

7) New Business

HIMSS-MN 2008-2009

February 2009 - March 2009

February 2009							March 2009						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	8	9	10	11	12	13	14
15	16	17	18	19	20	21	15	16	17	18	19	20	21
22	23	24	25	26	27	28	22	23	24	25	26	27	28
							29	30	31				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
February 9	10	11	12	13	14
		5:30pm Chapter Board Meeting			12:00am Valentine's Day
					19
16	17	18	19	20	21
12:00am President's Day (Federal Holiday)					22
					23
23	24	25	26	27	28
	12:00am Mardi Gras	12:00am Ash Wednesday			March 3
					7
12:00am Board Nominations Open			Restricted Chapter Programming (No events longer than 4 hours)		12:00am Committee Appointment Applications Due
					12:00am Call for Proposals and Reviewers Begins
					8
					Restricted Chapter Programming
9	10	11	12	13	14
Restricted Chapter Programming (No events longer than 4 hours)					
Tentative Dates for March Program					
12:00am Newsletter Articles Due		5:30pm Chapter Board Meeting			19
					Restricted Chapter Programming