

To join the online meeting

1. Go to <https://uhc-enterprise.webex.com/uhc-enterprise/j.php?ED=102967117&UID=1013758347>
2. Enter your name and email address.
3. Enter the meeting password: himss
4. Click "Join".

Required							
Dan Davenport	P	Pam Graves	P	Andrew Galbus	P	Steven Due	P
Jennifer Boehne	P	Pete Palmer		Ken Stensvold		Katie O'Brien	
Sue Green	P	Dan Fitzgibbons		Susan Heichert	R	Lance Guth	P
Tammy Winden	P	Amy Watters	P				
Optional							
Clark Averill		Lonna Stork		Mark Rubin		Amy Lorentz	
Ray Gensinger		Andrew Mellin		Margaret Senn	P	Kristin Hansen	
Diane Walizer		Hunt Russel					

(Attendance: P = Phoned in, I = In person, R = Regrets)

Topics

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ittee Updates

- Programs – Ken, Pete
 - May Program final preparations - Margaret for Pete and Ken
 - Still waiting for speaker forms, they are needed to finish applying for CE
 - Packets will be assembled Tuesday morning at Mayo
 - We will take names of those attending that need HIMSS CE and
 - Handouts will not be printed, but will be available on the website after the event
 - Dan is putting together a list of attendees and a summary email that will be sent out on Friday
 - Margaret noted we only validate at one of the ramps - Dan will add this to the summary and Sue will add this to the web site
 - Moderators sign up and Registration desk sign up are on Sharepoint - Please sign up! Sue will update the lists.
 - Margaret proposed spending up to \$300 on easels for MN HIMSS so we don't have to borrow and return them in each year. Approved.
 - Everyone is encouraged to invite people to attend - we currently have about 50 people registered. This includes paid and unpaid registrations. This is similar to last year.

HIMSS-MN Summary - Annual Conference Registrants

Summary	Revenue	Paid Registrants	Closing Date
2008	\$4,515	49	as of 5/22/08
2009	\$3,350	36	as of 5/13/09

- Finalize 2009-2010 Board – Andy
 - Andy sent out a list of current and incoming board members.
 - All of the positions are potentially filled. Just waiting for a couple of confirmations. Review of positions and vote to approve. Approved unanimously.
- June 10th Transition Meeting – Andy
 - People are encouraged to attend the Transition Meeting in person, but a call in number will be provided.
 - Meeting will be in Mendota Heights from 4:30-7:30pm.
 - Start thinking about what worked, what didn't and lessons learned.
- Midwest Fall Technology Conference (Margaret)

- 1st meeting will be next week.
- Contracts are signed.
- Steven reported that we still haven't received our check from last years meeting.
- Communications (Sue Green)
 - Send Sue your new bio information
 - Reminder 3 day lead time for web site changes
 - Web site is currently updated
- Sponsorship (Dan F and Matt) - No report
- Member Relations (Katie) - No report
- Outreach (Lance) - No report
- Finance (Steven)
 - Sharepoint is updated
 - Revenue is down, but so are expenses
 - Steven needs to know about any checks that will need to be made out - name and amount
 - Steven pointed out that we didn't send in a check to the foundation yet this year. Steven will contact national about this.
- Physician Forum (Susan, Pam)
 - June 16th in St. Paul - theme: show and tell
 - 6 physicians are already signed up
- Scholarship
 - Winner will be announced at the May program - Lance

2) Project Updates

3) Review any new board proposals

4) Board Member Updates

5) Looking ahead

- **May Program** – May 20, 2009
- **June Transition Meeting** - June 10th, 2009
- **July Summer Social(s)**
- **September** - educational event

6) Outstanding Items

7) New Business