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Audio meeting – see login instructions above  
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Required							
Andrew Galbus	P	Pam Graves	P	Shyamala Bhat	P	Steven Due	P
Jennifer Boehne	R	Megan Salmela	P	Ken Stensvold	P	Katie O'Brien	P
Sue Green	P	Dan Davenport	P	Bill Thomson	P	Lance Guth	R
Tammy Winden	P	Amy Watters	R	Amy Lorentz	R	Matt Kinder	R
Lonna Stork	R	Mark Rubin	P	Jim Rosenthal	R	Hunt Russell	P
Diane Walizer	R	Dr. Rajeev Chaudhry	R	Margaret Senn	P	Ray Gensinger	R

**(Attendance: P = Phoned in, I = In person, R = Regrets)**

**Topics**

1. Review and approve prior meeting minutes [Minutes](#) : Approved.
2. Regular Committee Updates
  - Student Activities, Jim Rosenthal: no discussion
  - Sponsorship, Matt Kinder:
    - Team tracked the current outstanding sponsorship payments. EMC and Sprint checks are awaited. Siemens, Cartenson, Virtelligence contact information needed. Ingenix payment should arrive shortly. **The board discussed and decided that full payments that were made six months into the current fiscal year will be adjusted to account for sponsorship for the first six months of the next fiscal year. A letter communicating this will be sent to all sponsors also informing them of a 6-month payment for the next fiscal year to bring them back to an annual cycle.** Payment can now be made by credit card.
    - Need to get confirmation from the Platinum sponsors about attending the chapter reception at HIMSS 2010. Need to highlight the platinum sponsors at the reception.
  - National Advocacy, Katie O'Brien: The January 10th advocacy event was canceled due to unavailability of the physician from Intermountain, Salt Lake City. **Katie will work Ken to see if the speaker can moved to the March 2010 program.**
  - Outreach, Lance Guth: no discussion
  - RHIO / HIE, Tammy Winden and/or Dr. Ray Gensinger: no discussion
  - Treasurer report, Bill Thomson [Finance Update](#)
    - **Bill updated the team about current bank statement and is bearing very low interest in the Savings account. Board discussed options to increase returns and decided to move the existing funds to a checking account and close the savings account.**
    - Anticipated expense of 8-10K towards the Nationals Chapter reception at HIMSS 2010.
  - Professional Development, Diane Walizer: no discussion.

- Scholarships, Dr. Rajeev Chaudhry: Dan mentioned there has been one scholarship submission. Board members to send out publicity information to potential students/colleges.

- Physician Forum, Pam Graves: [Committee Update - Jan 2010](#)

- Pam will host two more physician forum before she hands over the role for the next year.
- Board is looking for interested members, in the Twin Cities area preferably from a clinical health care background, to take on this position. The same will be advertised through the next newsletter and at the National reception. Andy mentioned that a nurse at Mayo may be interested. The role entails coordinating a quarterly dinner with the physician facilitator, Dr. Andrew Mellin, scheduling an alternating Minneapolis/St. Paul restaurant reservation, then sending out invitations.

- Programs, Ken Stensvold: [Committee Update – Jan 2010](#)

- Ken looking to get a speaker for the March program.
- Ken looking for more people on the programs committee. Hunt and Megan will join the group. Tammy is looking for locations to host the event. Venue should be able to host 40-50 people and have video conferencing facility.

- Fall Technology Forum update, Margaret Senn: [Committee Update – Jan 2010](#)

- Margaret looking for more people to join the committee.
- The core group for the 2010 conference is in place. Kick-off meeting is in February.
- Margaret to get back on how many CPHIMSS/CIU credits will be available for the Fall tech conference.

- Membership report, Amy Watters: no discussion.

- Communications Update, Sue Green: [Committee Update - Jan 2010](#)

- Sue will stay as Communications director for 2010. Megan will continue edit and broadcast the newsletter.
- Sue suggested that a mailbox be created to receive requests for participation, updates etc. Megan will explore how social networking sites can be used better leveraging best practices from other chapters.
- Scholarship update, Fall Technology conference and May conference promos will go out in the next newsletter which will be sent out before Jan 29th. The next edition after this will be after the HIMSS 2010 Nationals.

### 3. New Proposals or Discussion:

- HIMSS 2010 attendance from the Board: Based on interest indicated by the various board members and the current financial health of the chapter, the board discussed and decided to sponsor one registration through a lucky draw. Those interested will need to send their names to Andy before 29<sup>th</sup> Jan.
- Andy is looking to book to venue for the CIO Dinner shortly.
- Non HIMSS member's participation: Board discussion about who can attend board meetings and decided that only members should be allowed to attend the event.

### 4. Upcoming activities and next meeting (list date/time) : Andy Galbus

- Upcoming Mayo Clinic Event : [Systems Eng. and Op Research Conference](#) / [Planning letter](#)
  - 2009 had 140 people from outside Mayo attend.
  - Since this does not overlap with any other HIMSS event, the board will consider some form of contribution after getting a list of attending participants from Mayo. At a minimum, HIMSS can use this forum to promote its activities.

- Sue followed up if the corporate membership requests have been responded to. Matt to publish a set of standard operating procedures for this and also respond to any outstanding requests (TAJ has requested for membership details). Andy requested that in the meanwhile, we have to ensure that corporate members are allowed to attend events. Bill will provide the membership list to Matt.

NEXT MEETING: February 10<sup>th</sup> 2010.