
 Audio meeting – see login instructions above

Please use SharePoint to share/reference any documentation: <https://portal.himss.org/sites/MnChapterBOD/default.aspx>

Required							
Andrew Galbus	x	Pam Graves	x	Shyamala Bhat	x	Steven Due	x
Jennifer Boehne		Megan Salmela	x	Ken Stensvold	x	Katie O'Brien	x
Sue Green	x	Dan Davenport	x	Bill Thomson		Lance Guth	x
Tammy Winden		Amy Watters		Amy Lorentz		Matt Kinder	
Lonna Stork	x	Mark Rubin		Jim Rosenthal		Hunt Russell	x
Diane Walizer		Dr. Rajeev Chaudhry		Margaret Senn			
Sandeep Methi	x	Chris ?	x	Neil Busacker from Mayo attended assisting with Web conferencing	x		

Action Items

Decisions

Topics

1. Review and approve prior meeting minutes: [Feb 2010](#). **Approved.**
2. Regular Committee Updates
 - Student Activities, Jim Rosenthal : no update
 - Sponsorship, Matt Kinder : no update
 - National Advocacy, Katie O'Brien : no update
 - Outreach, Lance Guth : no update
 - RHIO / HIE, Tammy Winden and/or Dr. Ray Gensinger : no update
 - Treasurer report, Bill Thomson: Andy reviewed financial statements. **A treasury report will be available next month for both months.**
 - Professional Development, Diane Walizer : no update
 - Scholarships, Dr. Rajeev Chaudhry no update: Andy emailed all student members about scholarship applications and April 1st being the last date. Dr. Chaudhry drafted the email.
 - Physician Forum, Pam Graves: no updates

- Programs, Ken Stensvold: March program with Meredith Taylor at Mayo about health-care transition. May annual program needs volunteers; both key notes done. Call for proposal will go out this weekend with the promo (Megan).

For the day-long May program : Registration form should have a option to indicate members and non-member. **The fee remains at \$130 for non-members and \$100 for members. Board members don't have to pay or register. The board discussed discount options and decided \$50 off for registration in March for members. (\$80 and \$50 for non-members and members).** No refunds will be allowed however we will continue to allow company proxy as we have in the past.

- Fall Technology Forum update, Margaret Senn : Dan provided an update. No firm date yet; planning committee will be discussing the conference planner proposals shortly.
- Membership report, Amy Watters: [Membership](#) : Substantial increase in membership – details available in supporting documents in SharePoint for membership categories by type of organization and roles. A new affiliate membership has joined this month – Hennepin County hospital. Please direct questions to Amy for further break-down or details.
- Communications Update, Sue Green: [Updates](#) Next promo for March program will be on Friday. Will have call for proposal for May program and also mention the discount. **Registration web-site needs to be verified (Sue).** Mayo program first promo on Apr 2nd. **Question : Should we have a job board on HIMSS web-site . Dan : Nationals uses JobMine. This top will be tabled in the April meeting (Shyamala).**
- Newsletter : Megan is targeting April last week for the next newsletter. Will send out an email requesting draft content. contribution. This edition can publish the winner of the scholarship in the newsletter. Goal is to do a bi-monthly newsletter. Board nominations for 2010 for next year need to go out in the newsletter too.

3. New Proposals or Discussion:

- National Reception update, Dan D: [Wrap-up and ideas for 2011](#) : 92 registered, 91 attended. Within budget. Site was good, timing was good. Feedback: a) Name tags will help with identification also allow the registration process to be more structured. B) Item for discussion: should we charge non-registered members/non-members at the door?

Andy thanked all the attendees. Potential sponsors. Thanks to Dan for organizing the event.

2011 hotel bookings are open.

- Free AT&T Webinar software for the chapter Andy Galbus: MN chapter has a free account. Can get up to 200 people signed in ; has capabilities to store documents, videos. Were okay with other chapters contacting them for similar accounts.
- We have established contact with MHIMA for the programs committees to connect.
- Andy invited members to attend the March event at Mayo Clinic Rochester. Please let Andy/Ken know if you would like to attend.

4. Upcoming activities and next meeting (list date/time): Andy Galbus

Next Board Meeting : Wed April 14th 5:30 PM