

**MN-HIMSS Board Meeting Minutes**  
**Wednesday, December 6, 2006 5:30pm – 7:30pm**  
**Children's IT Offices, 2900 Centre Pointe Dr., Roseville, MN**

Attendance: Susan Heichert, Pam Graves, Andy Galbus, Jeff Huxley, Shawna Schueller, John Eichten, Dave Mann, Clark Averill, Mike Leuthner, Lonna Stork, Pete Palmer, Randy Lentz, Dan Davenport, Dana Kimmel

Minutes Recorded by Andy Galbus.

I. New Business

A. New Web Site Look (Sandeep)

We reviewed the website and gave some feedback. Want a little more MN look. – Susan to contact Sandeep to let him know we selected Template 421 and would like to retain the Minnesota pictures. Plan to review website again at next board meeting.

B. Innovation Award (Pam) – No Update

C. CIO Forum – January (Susan)

Jan 24<sup>th</sup> is the date. The location will be JD Hoyt's in Minneapolis. Alan Abramson will be the host and the topic will be the Utah HIN and the latest Minnesota developments..

D. Newsletter Articles due 12/6 (today!)

Articles are not in. We discussed if we should have one. The consensus was that we should if we can still get the articles. Mark, Shawna, Margaret, Ken and JoAnne were to send in articles.

E. Request from Wisconsin Dairyland Chapter to participate in Midwest Conference

We discussed the request forwarded to the board earlier. Susan asked if we want to pursue this. The consensus was that we were not interested at this time because we do not think the expense will justify the number of our members who will likely attend. Susan will notify Dairyland.

F. Request for donation to HIMSS Foundation Endowment Fund and Salvation Army

The endowment fund provides scholarships. In the past we have donated \$500 to the HIMSS scholarship fund. We agreed to. Salvation Army also was hoping for a donation. Because this does not advance our mission we declined to donate to them. Susan will notify Dan.

G. Holiday Dinner – Jeff Huxley

Jeff shared the options Wednesday, January 19<sup>th</sup> with the board. J.D. Hoyts is the site. We did a roll call and it appeared we'd probably have 12-15 people.

II. Committee Updates

A. Member Relations

We have recovered some numbers. Rochester is down 10, Minneapolis/St. Paul is down 30

B. Outreach

Dave Mann – Duluth area was investigated to help get more attendance. South Dakota is looking to latch on to a chapter. There is a call Friday with an organization. Dave is interested in ideas on how to capture the organizations attention and get them to really get leaders to support HIMSS.

Awards are being given out-state for electronic medical records. Dave is going to try and approach these recipients to see how they might be interested in HIMSS to help get more contacts on how to get people to become members and be more involved.

C. Communications – No report

D. Regional Coordinators – no updates, Lonna didn't have anything.

E. Professional Development – Shawna is now a HIMSS Fellow – Congratulations!

F. Advocacy from Shawna

Shawna highlighted two things the Legislators have going on in January. Soapbox consulting has been used by HIMSS to reach out to them and create an event. Facilities tours are getting lined up with Allina and HCMC. Centra care and Mayo are also on the list.

G. Sponsorship

IBM sent their \$2500 check. We are almost complete now. Onvoy will not be renewing and Virtelligence and EMC is still due. There were a few silver levels too that may be coming in.

H. Scholarship

The scholarship draft is now ready to be used. There were no objections.

I. Finance

Budget numbers were sent ahead of time. The 990 form was sent in time. The speaker fund.: The speaker reimbursement fund is in process with Margaret waiting on the invoice from the speaker.

J. Programs – Margaret Senn:

#### Review of November Program

Overall the program was well received. Only issue was the distraction of the camera movement during the program when it was focused on the presenter.

#### Advocacy Forum

Shawna will follow up on presenters for this. Plan is to have it late January early February. Topic 'new congressional make-up and effect on HIT'. Ideas included a panel of National HIMSS speakers: Tom Leary, Tom O'Keefe, Fred Hanna

#### March Program

A clinical focus was discussed possibly focusing on 'my chart' and PHRs, and the patients experience with using them. Also system implementation and lessons learned from various facilities including Cleveland Clinic, Park Nicollet, HCMC, Allina. Pete will be coordinating this program.

#### May

Won't be able to have available dates at CSOM until after the holiday. The Programs group will review tracts from previous years for ideas. I would like to send out a call for presenters in early January.

Joint web conference with WI/MN/IA

I participated in a Phone conference with Randy Haskins (IA), James Bahensky (IA), and Pauline Hogan (WI) on Monday, Dec 4 to discuss a collaborative web conference between the 3 states. If this is supported we would work with them to develop a budget and topics. The tentative plan is to schedule it for a full day (9a-3p) in June 2007. Each Chapter would sponsor 2 speakers, each speaker would present for 45 minutes plus 15 minutes for Q&A. Randy will be contacting National to gather more information on using Webinar.

ii. Chapter Reception at National

The Chapter Reception will be held at the new Marriott by the convention center. One of the ballrooms is reserved from 5:30-7:30 on Monday. Promos will come out soon.