



MN-HIMSS Board Meeting Minutes
Wednesday, August 9, 2006 5:30pm – 7:30pm
Children's Hospital IT Services
2100 Cleveland Ave
Roseville, MN

Dial in: 888-844-7278
Passcode: 9367398

Attendees	Y/N		Y/N		Y/N		Y/N
Clark Averill		Andy Galbus	Y	Dave Mann		Margaret Senn	Y
Sandeep Methi	Y	Ray Gensinger		John Eichten	Y	Ken Stensvold	Y
Joanne Valerius	Y	Pam Graves	Y	Mike Leuthner	Y	Cindy Loicano	
Bobbie Carroll	Y	Susan Heichert	Y	Pete Palmer		Indi Watts	
Paul Kleeberg		Jeff Huxley	Y	Stephen Parente		Mark Rubin	Y
Dan Davenport	Y	Dana Kimmel	Y	Shawna Schueller	Y		

Two new MN members were also there observing Bruce Rieval and John Chase from Citrix.

New business:

We spoke about Scott Azbill's resignation. He was going to take the Twin Cities coordinator. No more than 2 from an organization was spoken about in the past. We already have 4 from Mayo so. Bylaws to reflect no more than 2 unless approved by the board. Discussion was Liza Ingabalsen lingvalson@virtelligence.com would take the position. The board approved. Someone else was leaving the MN board too to take a national position.

Winner of free conference registration. Michael Meyers from Olmstead Medical Center from IT.

Discussion Topics:

- 1) Committee Updates
 - a. Member Relations
 - b. Outreach
 - c. Communications
 - d. Regional Coordinators
 - e. Professional Development
 - f. Advocacy
 - g. Sponsorship
 - h. Scholarship
 - i. Finance
 - j. Programs
 - i. September program
 - k. CIO Dinner
 - l. Other

Committee updates:

- Member relations – no updates
- Outreach – nothing this month
- Communications – Sandeep shared asking for people to verify the website new board position information. Minutes will be sent out from Andy Galbus quickly.
- Regional coordinators – no updates
- Professional Development – Ray sent a note to remind people to send the program information for the future programs as soon as the information was available for CPHIMSS credits.
- Advocacy – Shawna updated the group. An email was sent out previous to the meeting. She summarized speaking about Advocacy day on the hill and work with Norm Coleman's assistant. She reminded people to sign up for the action alert so we get points and so that people get more involved in advocacy.
- Sponsorship – no updates.
- Scholarship – Ken updated the board that he already had commitment from 4 students to submit applications

- Finance – Dan shared there was a petty cash question of \$100 that he inquired about. There was mention for the audit committee Ken Stensvold’s son-in-law may be interested. Pete Palmer, Jeff Huxley and Susan agreed to be on the board. Pam updated the group on the process as well.
 - Programs – the toolbox was found. Margaret. September 25th 5:00-7:00pm - Dr. Christopher Chute – Medical Informaticist. His bio, title, and information are all in. Waiting for confirmation from Clark Averill and the Twin Cities for locations. Question raised about the fee – it was confirmed it is \$30 for each participant unless they are an employee of the host site. Margaret will work with Liza to arrange the details. St. Kates will be explored as a site. Sandeep will be prepared to send out the communications once the sites are known. It will be attempted to be done within a week. We had some discussion about Web based conference abilities as well. Other than the locations Margaret is set. Other programs – November advocacy will be shared. Shawna is working on several possibilities. Spring program is being explored to work on project management.
 - CIO Dinner – 12 CIO’s were there. Good discussion with notes forthcoming. They rated topics Healthcare transformations, patient privacy, HIE, audit, compliance, and security administration, maintain effective and efficient operations, interoperability was #1 on the pre-filled topics, how to use medical informatics, biomedical integration, national agenda for e-health and the impact, political debate on a current medical topic. We may look to interoperability for a May program. CIO session may also work well for a May program, political debate. Other discussion was to consider sharing the grants for patient privacy that have been given. The quarterly timeframe with CIO’s will continue. We may have a sponsor come in in the future.
 - Other: Dana shared the survey she and Bobbie had formulated that had been sent out for feedback on what can be sent out in the future. The Greater Chicago chapter helped share this tool, format, etc. Survey Monkey was used and so we can more formally do this as well. Dana requested people give her feedback via email on what she might consider for our chapter. Dana will work with Bobbie and a smaller forum to revise the survey based on the feedback. Dana and Bobbie also proposed a solution for long term board members: Once you have gone into an at-large position for 1 term (2 years). After that you would move into a non-at larger position or you would be off. The other idea is that if you wanted to remain you would propose a new position and get the board to approve the other position.
- 2) Twin Cities Coordinator – new board member proposed
 - 3) Voting on Bylaws Changes
This will be done via email. For goals next time we will try and get an update from one group

Next meeting will be September 13th. Newsletter articles will be due on this day.