

**Minnesota Chapter of HIMSS
Board Meeting
02/08/2006**

Present: Andy Galbus, Margaret Senn, Scott Azbill, Aaron Browne, Pam Graves, Susan Heichert, Jeff Huxley, Michelle Donnell, Dan Davenport, Shawna Schueller

Absent: Clark Averill, Dave Mann, Ray Gensinger, George McNulty, Dave Moertel, Mike Tressler, Bobbie Carroll, Pete Palmer, Indi Watts, Phil Chow, Stephen Parente, Dana Kimmel,

Agenda Item	Discussion	Action Item	Point Person
Member Relations committee update	<ul style="list-style-type: none"> • Scott transitioning member relations activity to Aaron Browne • We will revisit member survey at March board meeting – is it needed? 	<ul style="list-style-type: none"> • Scott to collect info from other chapters – what benefit do you find from survey? 	Scott Azbill
Outreach committee update	<ul style="list-style-type: none"> • Complete update included at end of this document* 	<ul style="list-style-type: none"> • Board needs to formalize the regional coordinator role, specifically Twin Cities coordinator 	Dave Mann
Communications committee update	<ul style="list-style-type: none"> • Dan and Scott covering web work – Shawna has completed promos. Need to look at additional resources to distribute promo work. 		Scott Azbill
Sponsorship committee update	<ul style="list-style-type: none"> • Are we interested in providing paid advertisement opportunities (on our website, in our newsletter, etc.)? • At this time the board elects not to go that route due to tax implications 		Indi Watts
Scholarship committee update	<ul style="list-style-type: none"> • Our scholarship is listed on various internet sites and the National HIMSS site. • Dan working to automate e-mail generation for the future to streamline this process. 	<ul style="list-style-type: none"> • Susan will send contact information to Dan of other students interested in assisting “getting the word out” 	Dan Davenport
Finance	<ul style="list-style-type: none"> • We have not received any money from memberships from National in at least 6 weeks • We are currently at 120% of goal for sponsorship (yea! Indi and Susan) 	<ul style="list-style-type: none"> • 	Pam Graves

	<ul style="list-style-type: none"> • Board wants to maintain 88-92% of our finances to go to educational expenses • Money that the board would have used for offering a free registration to the National conference will instead be donated to the HIMSS National Educational Endowment • Communicate in March, May and November programs that attendees will be entered in drawing for 2007 National conference registration • Update included at the end of this document ** 		
Programs committee update	<p>March:</p> <ul style="list-style-type: none"> • How do we handle multiple sites in the same regional area? The site will pay the connection fee and for refreshments. • Does the board want to investigate a more permanent metro site? • Albert Lea will be a location for the March program <p>May:</p> <ul style="list-style-type: none"> • We will have 2 keynotes in the morning followed by break-outs for pharmacy, physician, nursing and IT 	<ul style="list-style-type: none"> • Outreach committee will look at standard strategic locations around the state for holding programs • Bobbie will serve as the Children's site coordinator • Margaret will send March program "to dos" to Bobbie and Susan • George will investigate other, cheaper teleconferencing options • Board members will look for interesting speakers and National conference and Margaret will investigate list of speakers who were not selected to present at National 	Andy Galbus / Margaret Senn
Other Business	<ul style="list-style-type: none"> • Which positions are open at the end of this year? Program Elect, Secretary, Treasurer, Twin Cities regional coordinator, Advocacy, President-Elect 	<ul style="list-style-type: none"> • Susan will propose by-law changes that include mandatory attendance guidelines for board members 	

*** Outreach Committee Update:**

In recent months I have made contact with the following hospitals and individuals. In general my "pitch" was: "Our local Chapter has done a very effective job at bringing clinicians and IT people together for networking, sharing of lessons learned, and discussion of the latest healthcare initiatives. However, we have not been as proactive as would like in reaching smaller out state health systems and hospitals. As we move into

2006 we are making a more proactive attempt to include out state people in joining HIMSS and participating in video-conferencing with Regional Hub's, etc. We invite you to participate in anyway that serves you and your organization the best." I will be forwarding the balance of my contact notes when I return from HIMSS. Here is a brief update:

Albany Hospital and Clinic, Albany, MN.
Ben Koppleman, CEO- LVM (numerous)

Appleton Municipal Hospital:
Kyle Chase, Dir. IT.

Interested in becoming HIMSS member again. Currently, think it has lapsed. It videoconferencing not feasible, would be interested in electronic correspondence of materials and presentations.

To follow-up after HIMSS National show.

Benedictine Health System, Duluth, MN, left voice mails.

Big Fork Hospital, Big Fork, MN.-LVM

Montivideo Chippewa County Hospital, Montivedeo, MN.
Joe Davido, Dir. IT - LVM

Cloquet Community Memorial Hospital, Cloquet, MN
Jay - LVM

Cook County North Shore Hospital, Grand Marias, MN
Evonne Ginrich, Dir. OT - LVM

Returned call. Given that hospital is SISU facility, will join HIMSS and participate through SISU in Duluth.

Cuyana Regional Medical Center, Crosby, MN
Lisa - LVM

Douglas County Hospital, Alexandria, MN
David Pedersen, CIO

Member of HIMSS, but not active. Will not be attending National show. Interested in what local chapter can provide and information to be shared, etc. Dave Mann to follow-up

after national show with more info. benefits of Local Chapter.

Fairmont Medical Center, Fairmont, MN
Robert Nicoson, CIO

While a Mayo hospital, have not been very active in Programs and/or meetings. Internally, he is going to investigate being connected from Mayo Rochester for upcoming programs.

Falls Memorial, International Falls, MN
Gary Hopp, IT Director.

Gary is a Consultant and approximately .5 FTE. Per Gary, his boss and CFO say's HIMSS is a waste of time and does not have any value. The HIM manager tried to add HIMSS membership to annual budget and it was rejected. Gary has an office in Duluth so he does attend telecasts at St. Lukes in Duluth.

SISU Medical Systems
Dan Svendsen, CEO

Given the geography locations of SISU organizations, Dan is all for promoting utilizing SISU technology capabilities to connect all SISU hospitals for HIMSS meetings and programs. This would virtually make the North East area of the state completely covered with easy access to HIMSS activities. Dan referred me to Mark Schmidt, CIO to arrange for action items to get this accomplished. Mark and I will meet at HIMSS in San Diego to discuss next steps. SISU currently has the following members:

- * Community Memorial, Cloquet, MN
- * Mercy Hospital, Moose Lake, MN
- * Miller-Dwan, Duluth, MN
- * Cuyuna Regional, Crosby, MN
- * Riverwood Hospital, Aitkin, MN
- * Northern Itasca, Big Fork, MN
- * Cook Hospital, Cook, MN

Hendricks Community Hospital, Hendricks, MN.

The "call screener" informed me that they are a Meditech shop so they would not be interested in buying our HIM products/services. Our presence in Hendricks might be limited!

Hutchinson Area Health Care, Hutchinson, MN
John Curtis, CIO

Sioux Valley Health System, Sioux Falls, SD.
Arlen Broehium, CIO

South Dakota does not have a local Chapter for HIMSS, but he is involved in the National organization. However, he is potentially interested in how we can connect with Mpls. to share in conferences and programs. Sioux Valley is a large integrated health network, primarily in eastern South Dakota. I have a conference call scheduled for 2/8 at 10:00 to detail further how we may benefit from collaboration with the our local Chapter.

Long Prairie Hospital, Long Prairie, MN

Part of CentreCare Health care. Already covered and HIMSS meeting.

Meeker County Memorial, Litchfield, MN
Deb Wilson, CIO - LVM

MeritCare Health System, Fargo, North Dakota & Minnesota
Craig Hewitt, CIO - LVM

Monticello-Big Lake Hospital, Monticello, MN
John Thomasen, Dir. IT-LVM

North Country Regional Hospital, Bemidji, MN
Robin Gullickson, Dir. IT

Robin is a member of HIMSS, but has not been able to participate due to logistics. However, her and her staff are very interested in how they can participate remotely, or at a minimum be included with the "output" of programs/seminars. She suggested talking with Merit Care to to see if they could go the MeritCare site in Bemidji. Calls have been placed to MeritCare's CIO in this regard.

Paynesville Area Healthcare System, Paynesville, MN
Steven Moburg, CEO

Steve is very interested in participating in HIMSS and feels that much can be learned from other "smaller" health systems also play a more active role too. He referred me to Gary Smith , IT Director to follow-up with too. Dave Mann to forward membership info. for HIMSS and call back after National meeting to discuss next steps, etc.

****Finance Update**

	ACTUAL	Budget 05-06	
REVENUE	2005-2006		
Memberships (# members X \$20)	\$4,251	\$ 6,000	<i>includes 2004-05 late payment from National (1240)</i>
Program fees	\$88	\$ 12,500	
Sponsorships/donations 2005-6	\$12,000	\$ 10,000	
Miscellaneous Income*	-	\$ 1,000	
TOTAL INCOME	\$16,339	\$ 29,500	
*National Speaker fund			
EXPENSES			
Advocacy		\$ 1,000	
Annual Conference	\$0	\$ 800	
Bank charges		\$ 25	
Chapter Reception, National		\$ 8,000	
CIO Liaison expenses	\$3,836	\$ 3,500	
Internet expense		\$ 150	
Meals- Board/Planning	\$513	\$ 1,500	<i>incl 2004-05 late bill (151.70)</i>
Membership	\$573	\$ 450	<i>inlc 2004-05 late bill Leadership conf (482.66)</i>
Miscellaneous**	\$1,053	\$ 500	Katrina Relief, audit
Post Office Box rental	\$24	\$ 48	
Postage and Delivery		\$ 45	
Printing and Reproduction	\$128	\$ 100	

Programs***	\$3,455	\$	14,000
Scholarships		\$	1,000
Supplies	\$9,799	\$	500
TOTAL EXPENSES	\$9,592	\$	31,618
EXCESS REVENUE OVER EXPENSES	\$6,746		

updated 02/05/06

*- Innovation award and National HIMSS speaker fund

** - Leadership conference expenses

***- assume MHIMA expense for large conference

Sponsors: Healthia (P), Sprint (P), Vertilligence (P), Siemens (S)

Proposed:		2005-06
Program/Education Expenses	\$	7,864
Board costs	\$	1,728
Advocacy	\$	-
Percent Budget on Programs		82%