



MN-HIMSS Board Meeting Minutes

Wednesday, September 12, 2007

5:30pm – 7:30pm

Children's Hospitals & Clinics IT Services

2900 Centre Pointe Dr

Roseville, MN

Dial in: 888-844-7278

Passcode: 9367398

Andrew Mellin		Dave Mann	X	Lonna Stork		Randy Lentz	
Andy Galbus	X	Jeff Huxley		Margaret Senn		Ray Gensinger	X
Bobbie Carroll		Jennifer Boehne	X	Mark Rubin	X	Sandeep Methi	
Christina Stephan		JoAnne Valerius		Mike Leuthner		Steven Due	
Clark Averill		John Eichten	X	Pam Graves	X	Sue Green	X
Dan Davenport	X	Ken Stensvold		Pete Palmer	X	Susan Heichert	X
Dan Fitzgibbons	X						
Guest Members:							
Cindy Norling from Primewest, a new HIMSS member							

Discussion Topics

- 1) Welcome and introduction of new members/roles
- 2) Chapter Newsletter articles due **this week**: President's Corner (Pam), Program's (Pete), Sponsorship (John & Dan), Advocacy (Randy), Scholarship (Ken & Joanne), Membership (Mark), and *new* Student Corner (?)
discussed articles due – most all were not yet completed; Programs is needed, advocacy, scholarship, membership, president article, etc.
+ Sue Green showed the board the old newsletters for examples. The Physician forum also would be noted.
+ We also discussed hot topics and potentially sharing this information via email and/or on the website. Sue will prototype getting this on the HIMSS website calendar and on a update the title in the scrolling bar to show our Upcoming Events and News. Displaying events from theHealth Informatics program at the University of MN and another programs were suggested at a prior meeting Pete Palmer shared. Other organizations were discussed wondering if scope creep of the feature might be a problem.
+ The board will need to email endorsement of each item (case by case basis) before posting.
+ There was consensus that a brief note and a url would be posted.
- 3) HIMSS National update
- Chapter Leader boot camp: Dan is attending
- Allina was selected for the HIMSS Davies Award winner Susan Heichert shared.
- 4) Innovation Award Status 2006-2007
- Podcast status
The previous podcast on medication reconciliation is now completed and ready to be posted. Dan is drafting the innovation award application for this.
- Advocacy site visits: Dan is drafting a second application for this project. Both will be submitted before the deadline this Fall. Susan and Pam agreed to edit the submission.
- 5) Forum Update:
- CIO (Pam) October is the next one.
- Physician (Ray/Andrew) November 1st is the following one
- 6) Web Site
- Process reviewed for updating site
To get it updated we need at least 3 days lead time. We all need to be sure the pages are current so each committee/representative should be checking a few days before each board meeting. Current sponsors was one example, as vendors who have not yet submitted support continue to be posted on our website.
- Status of Minnesota photos on home page. Pam will contact Telusys to ask them to update them.
- 7) Committee Updates
 - a. Programs
- September 20 (Thurs): Data Warehousing (panel)
Flyer is overdue Pete shared but he will do this soon. 2 of the 3 presentations have been received. Onvoy is engaged and just about ready. No idea on counts yet. Lonna and Clark (regional coordinators) are ready. Pete is going to support HealthPartners as the site liaison.

+ Susan is going to look into the MN HIMSS chapter brochure to update it. She will make copies available to the three regional coordinators.

- Upcoming programs status

November program was discussed two weeks ago. Topic will be Top 100 Wireless hospitals. The backup topic will be the impact of the baby boom on the healthcare industry. Discussion included information to presentation from 2004 on same topic and program committee will review the old slides.

- National Conference registration give away status

The winner is checking to be sure they can get away from work. We should know by the end of this week.

- b. Member Relations
 - No update other than we are still having problems with National membership lists.
- c. RHIO
 - No update this month
- d. Outreach
 - Brief update on continuing issues with very busy rural sites. Cindy Norling offered to speak with Dave regarding issues and suggestions.
- e. Communications
 - reminder to submit items to Sue Green and expect a 3 day turnaround for web posting or e-mail.
- f. Regional Coordinators
 - working on the next program
- g. Professional Development
 - Ray shared that Pam Graves has advanced to HIMSS Fellow Status! Congratulations.
- h. Advocacy
 - no update this month
- i. Sponsorship
 - Giveaway proposal. Susan will forward the proposal final version FYI. Dan and John may use the give-away theme to re-connect with vendors.
 - Several companies are being pursued for future sponsorship.
- j. Scholarship
 - no update
- k. Finance
 - Audit process, committee members
 - Annual review of the books of the audit materials will be a 3 person committee of Susan, Jeff Huxley, and Pete Palmer. Stephen Due will need to connect with an auditor and convene the group.

Next meeting will be October 10th.