

MN-HIMSS Board Meeting Minutes
Wednesday, April 11 , 2007 5:30pm – 7:30pm
Children’s IT Offices, 2900 Centre Pointe Dr., Roseville, MN

Call-in number: 888 -844-7278 *9367398*

	Y/N		Y/N		Y/N		Y/N
Jeff Huxley	N	Margaret Senn	Y	Dana Kimmel	N	Ken Stensvold	Y
Susan Heichert	Y	Stephen Parente	N	Christina Stephan	Y	Dave Mann	Y
Shawna Schueller	N	Indi Watts	N	Andy Galbus	Y	Clark Averill	N
Mark Rubin	Y	John Eichten	Y	JoAnne Valerius	N	Lonna Stork	Y
Sandeep Methi	N	Ray Gensinger	N	Bobbie Carroll	N	Pete Palmer	N
Pam Graves	Y	Dan Davenport	Y	Mike Leuthner	Y	Randy Lentz	N
Sue Green	N	Steven Due	Y	Fay Torstenson (guest)	Y		

Discussion Topics

- 1) Review Web Site for completeness
 - a. Sandeep needs to add a banner to the main page advertising the May program. When you click on it, it should take you to the program brochure and a registration link.
 - b. Sandeep needs to work with Andy to teach him how to post minutes – there are no minutes for 2007 on the web site.
 - c. Sandeep needs to add to the monthly board meeting scrolling text that anyone who would like to attend in the Rochester area should contact Ken at 507 284 8184
- 2) Board Nominations for 2007 - 2008 – Pam
 Nominations closed March 31st without any additional nominations
 May 4th the elections will be completed. Currently, for 2007-2008 we have:
 Pam Graves as President
 Dan Davenport as President elect
 Andy Galbus remains as secretary
 Sandeep Methi as communications
 Sue Green as web site coordinator
 Pete Palmer as Programs Director
 Margaret Senn as Past Programs Director
 Open for Programs Director-elect

Randy Lentz as Advocacy Liaison
Mike Leuthner as Regional Coordinator for Twin Cities.
Lonna Stork remains as Regional Programs Coordinator for for SE MN
Dave Mann remains as Outreach chair
Christina Stephan remains as RHIO representative
Ray Gensinger and Bobbie Carroll remain as Professional development leads
John Eichten as Sponsor chair
Stephen Due as Treasurer
Ken Stensvold and Joanne Valerius remain as scholarship co-chairs
Shawna Schueller has notified us that she will be leaving the board.

- 3) Future Chapter Leader Workshop – May 14th
Dan Davenport will be attending, paid for by HIMSS National
The Advocacy Day on the Hill Christina Stephen and Shawna Schueller will likely be attending.
- 4) Proposal for Physician Roundtable and SIGS – Susan
Related to the CIO roundtable there was a request to have a Physician Roundtable. The board supported this effort. The board will likely support an initial meeting financially for beverages would limit on-going support for the forum. A proposal will be presented next month. The board suggested linking this roundtable to the programs committee. A Minnesota chapter project management forum or SIG was also suggested. There was some concern expressed about diluting the existing national efforts going on. The board didn't want to say no though if a proposal could be put forth and presented to the board next month, would be considered.
- 5) Committee Updates - Review of Goals 3rd Quarter
 - a. Programs
 1. March program recap
Margaret Senn recapped in Pete's absence. Overall feedback on the content was good but several issues were raised with the quality of the video, presenter not visible even in the introductions, background noise and quality of the video etc. 40-50 people in the Twin Cities. Margaret reported 70 approximately totally registered.
 2. Upcoming Programs – May 17th, Summer Social.
May program: Promotion was sent out to the member distribution list but not everyone received it. Sandeep was asked to determine what the problem was. Susan will follow-up. The promotion for next Monday is getting ready as well. Speakers are confirmed. James Bradley from national level on e-prescribing. Dr. Holly Miller from Cleveland on RHIOs as the other keynote. Susan will introduce the program, Ken and JoAnn will introduce the scholarship, Carlson will introduce as well for the school. Parking reimbursement will be there as well like in the past. 14 people have registered as well as 10 board members plus the presenters. This brings us to 32 total so far. Same meal as last year is planned. Folders will be

assembled the day before at 5:30 if other board members wish to assist Margaret. Margaret will publicize which parking ramp people should park in to receive the free parking.

The Summer Social is planned again for July 18th. Margaret will follow-up with Shawna Schueller Shawna for details on reserving Bar Lurcat.

June 7th a webinar is scheduled with Dave Garrets from HIMSS Analytics. More information will be forthcoming.

b. RHIO

Christina Stephan provided an update for us. Two regional communities. Orlando and Boston forums with the MN e-Health communities. We may host one for MN in the future for the 2007-08 session. The partnership with the Marco Foundation will really help for RHIO's. Open source may be occurring as well for electronic health records.

c. Outreach

No updates at this time. Much of the work in this area was completed in the first two quarters of the year. The goals will be reassessed.

d. Communications

No updates at this time. Sandeep was unable to attend. Goals were to identify member liaisons. Susan expressed an interest in seeing if something could be done with this. The other goals with newsletters were met.

e. Regional Coordinators

No updates.

f. Professional Development

CEU's and other credits are still being submitted and accepted with each program.

g. Advocacy

Advocacy Day on the Hill scheduled for 5/15. All board members and members are encouraged to attend. The goal is to have someone from each Minnesota federal district. A note was sent to the members encouraging their attendance and reminding them of the conference call next Friday, 11-12pm. We've achieved the Presidential level with a current total of 224 points, exceeding our ambassador 50 point level goal. Distributed a mail campaign to all state senators and representatives in March offering the chapter as a resource on health IT. One facility tour resulted from the mailing with Representative Patrick Garofalo. No new Legislative Action Alerts to respond to.

h. Sponsorship

1. Giveaway proposal

This was discussed. Tax implications are being pursued with discussions having occurred with National.

i. Scholarship - Selection of Winner

JoAnn and Ken updated the board. Goal was to increase the applications. 19 have been submitted. The majority were from Duluth.

Two from Mayo (Margaret and Andy) and two people from Duluth were going to rate these. Pam volunteered as another person. Criteria are being developed. It was mentioned they are now additional (local) members and they will be invited to the May program.

j. Finance

Financial information was submitted to the board previously. \$5,000 is being transferred from savings to checking for the May conference. The monthly bank statement was reviewed online by Susan Heichert and confirmed the data submitted by the Treasurer.

k. Membership

Approximately 40 more members were now subscribed.

Next board meeting: Several people are unavailable to meet on May 9th, but could make the 16th. Susan will send out an email to poll the group for the best date.