



**MN-HIMSS Board Meeting Minutes**  
**Wednesday, May 14<sup>th</sup>, 2008**  
**5:30pm – 7:30pm**  
 Children's Hospitals & Clinics IT Services  
 2900 Centre Pointe Dr  
 Roseville, MN

Dial in: 888-844-7278  
 Passcode: 936\_7398

Andy Galbus	X	John Eichten		Mark Rubin	X	Steven Due	X
Dan Davenport	X	Ken Stensvold	X	Pam Graves	X	Sue Green	X
Dan Fitzgibbons	X	Lance Guth	X	Pete Palmer	X	Susan Heichert	
Jeff Huxley		Lonna Stork		Randy Lentz			
Jennifer Boehne	X	Margaret Senn	X	Ray Gensinger			

**Guest Members**  
 : Holly Guitare,  
 IKON (Bloomington Area)  
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**on Topics**

- 1) Review Minutes from April (found on SharePoint site or Website) approved
- 2) Transition meeting planning – Dan D  
 June 25<sup>th</sup> 4:30-7:30pm; on-line appears it will be possible for those who cannot make it.  
 Dan said the board will get more information on what is to be prepared for lessons learned, a summary of accomplishments, etc. Location: Healthia office – 701 Xenia Ave South, Minneapolis 55416
- 3) Mailbox procedure – thoughts for process improvement  
 Proposal was that Pete Palmer would volunteer to pick up the mail from the PO Box. Most items aren't extremely urgent. The board approved the proposal.
- 4) Committee Updates

a. Programs

- Midwest Fall Technology Conference opportunity (Dan, Pam)  
 no update this month as Dan called in late and Susan was not at the board meeting to report
- Upcoming programs status:  
 May Program (HITI)  
 \* Pete updated the group  
 70 people including board members are now registered  
 Jennifer sent several announcements out to some education outlets at St. Scholastica  
 Several promo items will be going out in the next several days.  
 A few more volunteers are needed to moderate. Some board members said they could be placed wherever.  
Pete went through the miscellaneous items of what's left. Margaret and Pete will meet Friday this week for a final set of double checks.  
 Dan D is working on signage for the breakout sessions too.
- Summer Socials (led by Membership)  
 \* Margaret updated the group for the Southern MN group. June 5<sup>th</sup> a Thursday evening at Whistle Binkies with the flyer on the web.  
 \* The Twin Cities event is also ready to go with the same location (Bar Lurcat) on July 16th
- Forum Update (Pam and Susan)  
 - CIO forum, next one is planned for July 24th  
 - Physician forum (May 6<sup>th</sup>)  
"Unintended consequences of EMRs" was a great success and the group will continue to meet and discuss.

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b. Member Relations

- membership graphic submitted to Pam by Mark

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c. Minnesota e-Health, RHIO (Ray)

- No update – Ray wasn't able to attend.

d. Outreach

- No update

e. Communications

- reminder to submit items to Sue Green and expect a 3-day turnaround for web posting or e-mail.  
 Website looks good. Programs are out there for the summer events too.

f. Professional Development

-Status of any new Senior or Fellow applicants

No notices have been received. Pressure was given to those who promised they would apply.

- Pete said you can now save your online application for advancement and come back to it later. It does not all need to be completed at once.

g. Advocacy

- HIMSS Advocacy Day, Washington DC, June 11<sup>th</sup> is part of National Health IT Week (June 9-13,

2008). Pam updated attendees will be Randy, Susan, Pete, Ken and Pam. A number of the attendees are receiving financial support for the event through National or the Davies award (Susan).

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h. Sponsorship

- Update on sponsors, including Avaya

- 2008-2009 planning update

Some funds are coming in for the next fiscal year. Monies will be noted appropriately so we know which dollars go to which year rather to try to get them to pay at different times.

2 of the 4 Platinum sponsors will have sessions in the May program.

- We aren't yet sure if there will be a giveaway at the May program. We discussed putting it after the lunch for those who are present (those who registered). Pete and Margaret will discuss this after ????. confirms if there is indeed a prize.

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i. Dan F will follow up with Avaya to determine if they still want to sponsor a giveaway at the May program.

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i. Scholarship

- and the winner is Margaret Blechinger, a Minnesota resident as well as an undergraduate.

i. One idea that came out of the scholarship committee meeting was to consider offering two scholarships: one for undergraduate students and one for graduate students. Dan D will make sure this information is passed along to the new scholarship chairs so it can be proposed at the transition meeting in June.

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j. Finance

- monthly statement reviewed

- budget update

Steven Due went through the finances. We are doing good, we are getting interest without the fees from the bank since we now have enough funds in our accounts. Paypal is working very well for sponsors too. The minimal 2.5% or thereabouts is worthwhile. \$980 membership dues were noted that \$20 for each member is sent back to us on National members.

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5) HIMSS offer: Chapter Leader SharePoint Contest *June 2 deadline*

6) **Packet Party – deferred to Healthia Consulting site on Tuesday, May 20<sup>th</sup>**

SharePoint access came up as well. If anyone has not used SharePoint please let Dan Davenport know. We really want to get everyone to have access and use it more this next year.

Pete encouraged members to propose a presentation at National. Your registration fee will be waived saving you about \$1,000.

Next meeting will be the Transition meeting on June 25th.

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