

Required							
Dan Davenport	x	Pam Graves	x	Andrew Galbus	x	Steven Due	
Jennifer Boehne	x	Pete Palmer	x	Ken Stensvold	x	Katie O'Brien	
Sue Green		Dan Fitzgibbons	x	Susan Heichert	x	Lance Guth	x
Tammy Winden	x	Amy Watters					
Optional							
Clark Averill		Lonna Stork		Mark Rubin		Amy Lorentz	
Ray Gensinger		Andrew Mellin		Margaret Senn		Kristin Hansen	
Diane Walizer	x	Greg Staudenmaier		Hunt Russell	x		

Topics

- 1) Review Bylaws / proposed modifications – requirement for annual standards report (Dan) We need to reaffirm our bylaws each year. Dan will send out the modified version to the board for approval.
- 2) SharePoint status (Dan) - everyone should have access. Email Dan if you are not getting the necessary help from National (chapters@himss.org)
- 3) Proposed board meeting schedule (Dan) See calendar on Sharepoint. It includes a mix of physical location and 100% virtual.
- 4) Board distribution list (Dan) everyone has been added to the Board distribution list. You are now able to receive and also send to the list. Please be respectful of things you send out to the entire Board. Email Dan if you are having issues.
- 5) Committee Updates
 - Programs (Pete)
 - Update from programs kickoff call (Tues. 7/8) Committee includes: Pete, Ken, Dan, Jeff, and Kristin, Jennifer, Diane, Katie, Mark, Lonna, Margaret, Greg, Pam, Amy L., Amy W., and Clark discussed successes 2007-2008. The committee will be meeting every two weeks. Next meeting will be July 22 at 5pm.
 - **Goals for the Year**
 - Video Conferencing Expertise
 - Improved Attendance
 - Management of Large Committee (Delegation of duties, Conference calls, SharePoint, and so on)
 - Make-over of Duluth program
 - National Innovation Award - Idea to have remote user access to programs
 - Student Recruitment - attract up and coming workforce
 - Additional Twin Cities Sites
 - Member Relations (Dan for Katie)
 - Summer Social update / Spread the word - Much of the focus has been on the upcoming Summer Social. Currently we have 36 registrants with 6 of those who are currently not MN-HIMSS members. Another promo was sent out this week. Registration closes on Monday. Everyone should have received the event flyer so any help with distributing on behalf of the board members would be welcomed. Thanks so much and if you have any questions or feedback please let me know. Katie
 - Outreach (Lance) Received a list from Dan and is attempting to determine how useful it is to identify out-state members and potential members.
 - Communications
 - Website review
 - Bios - Board of Directors page is now updated. If you don't have a bio on the website or if it is not up to date please email Sue.

- Need to update calendar to reflect events that are also on the scrolling text
 - Advocacy (Sue & Pam) Pam sent out a Thank you to Amy Klobuchar. We get credit at national for sending out letters to representatives.
 - Sponsorship (Dan F.) Invoices went out to current sponsors.
 - Scholarship (Amy & Tammy) They touched base with Ken and are in the process of updating their goals.
 - Finance (Dan for Steve) - No changes since the transition meeting. Goal to spend down a little over the next year.
 - Professional Development (Dan)
 - The following people are encouraged to apply for advancement:
 - Fellow: Ken and Pete
 - Senior: Dan, Steven and Sue
 - CP HIMSS Training - Need to check with Sue to see if we can offer a program
 - Innovation Award (Dan)
 - a. 2007-2008 (submission due 10/31/08) Andy will be submitting for us this year. Sue and Pam offered to help him complete the paperwork. If you have any other ideas for innovation awards send them to Andy.
 - i. Physician Forum
 - b. 2008-2009 - Send ideas to Dan.
 - i. Help another state start a chapter
 - ii. Student night
 - iii. Web casts
- 6) Review any new board proposals
- State your name before you talk so others know who is talking
 - Post pictures on SharePoint so others can put your name with your face. Dan is going to create a folder.
 - Discussion on separating out 2007-2008 and 2008-2009
- 7) Board Updates
- a. Sue is going to a European HIMSS Conference in Copenhagen in November.
 - b. Pam suggested that we get involved in national committees. We could also note this on the SharePoint site under Professional Development. We may want to have people give updates on what is happening at the national level.
- 8) Review next 5 weeks - See calendar
- a. Andy Galbus is going to HIMSS Chapter Camp
 - b. Summer Social - July 16th
 - c. Programs call - July 22nd
 - d. CIO Forum - July 24th
 - e. Annual Report is due - July 31st
 - f. Award Nominations are open - Aug1st – Oct 30th
 - g. Programs Call - August 5
 - h. Physicians Forum - September
 - i. Program - the week of September 22-26th

Next meeting: Wed., August 13th 5:30 – 7:30 PM

