

| Required | | | | | | | |
|-----------------|---|-------------------|---|----------------|---|----------------|---|
| Dan Davenport | I | Pam Graves | I | Andrew Galbus | P | Steven Due | P |
| Jennifer Boehne | P | Pete Palmer | P | Ken Stensvold | P | Katie O'Brien | I |
| Sue Green | R | Dan Fitzgibbons | P | Susan Heichert | R | Lance Guth | P |
| Tammy Winden | I | Amy Watters | I | | | | |
| Optional | | | | | | | |
| Clark Averill | | Lonna Stork | P | Mark Rubin | | Amy Lorentz | |
| Ray Gensinger | R | Andrew Mellin | | Margaret Senn | | Kristin Hansen | P |
| Diane Walizer | P | Greg Staudenmaier | | Hunt Russel | | JoAnn Hemann | P |

(Attendance: P = Phoned in, I = In person, R = Regrets)

Topics
 1) A
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Annual Standards Report (Dan)

- On SharePoint: Shared Documents → Board Materials → Annual Standards Reports → 2008

2) CIO Forum Results (Dan)

- First one on July 24th - Attendance 8 (5 were CIOs) Objectives to present what we have done and to solicit interest for future programs.

3) Committee Updates

- Programs (Ken & Pete)
 - Registration will begin at 5:00 and the program will start at 5:45. Dr Deborah Peel will speaking to us about Patient Privacy and the issues surrounding it, then Mr. Eric Klavetter will give a short counter point and then we will open it up for questions. The program will originate from Mayo with both guests being here at Mayo. We have had a couple of meetings to get things rolling. Although we are running a bit behind we are very confident that the September program will be very good.
 - Discussion about planning the all day May Meeting (tentative 3rd week of May) and how close we want to be to HIMSS National (April 9th) and the MN e-Health Meeting in June.
 - HIMSS Midwest Conference - October 23rd & 24th 2008 - www.2008falltechnologyconference.com Do we want to participate by hosting in the future? What is the value of participating? Source of income and additional opportunity for our members. At this time no one on the board is ready to commit to leading next year's conference.
 - Next Programs call is Tuesday at 5pm.
- Member Relations (Katie)
 - Contacting non-members that attended the summer social
 - Cleaning up the list from National
 - Encouraging rural members
 - Organizational Members - National is pushing organizational membership. People still get individual chapter membership, virtual education and a number of free National Conference passes depending on the level for which they sign up. Organizations like Mayo and Fairview that have over 20 HIMSS members will likely benefit.
- Outreach (Lance)
 - Working through the National list. Next 1-2 weeks meeting with Hutchinson Hospital (SISU Hospital) to educate them on benefits of HIMSS.
- Communications (Tammy & Sue Green)
 - We do 4 newsletters per year. Newsletter Updates need to be completed by Aug. 29th – send updates to Dan. Dan will be sending out samples of past newsletters.
 - Review of Website - need to update calendar so we have a couple months worth of events, add a save the date for the September Program on the calendar and scroll box
 - Promos and Registration for Sept. Program will be going out next week
- Advocacy (Susan & Pam)
 - Next call is Friday

- Task for August is to schedule meetings with representatives at hospitals or facilities while they are on break.
 - Sponsorship (Dan F)
 - Naming of Sponsorship Levels - National is not keen on us using the gold, silver, platinum, etc classes for sponsorship levels as they are worried it will get confusing for members. We need to look at other ways (stars, etc to differentiate different levels of sponsorship)
 - If you have ideas or names of people we can contact about sponsorship please email Dan F.
 - Scholarship (Amy & Tammy)
 - Application Documents
 - Question or whether or not we announced the winner in the newsletter last year. Dan will check into this.
 - Idea to combine membership, scholarship and sponsorship. Arkansas asks sponsors to sponsor student memberships.
 - Pam wants Amy and Tammy to check with National to see what the requirements are for them to recognize our scholarship program.
 - What about having a table at the MN eHealth Summit to attract new members and advertise the scholarship? Or other events to attract new members?
 - Finance (Steven)
 - Pete is going to check the mail box this week to see if there are any bills or checks
 - Steven posted the new monthly balance sheets on SharePoint
 - Steven wants to close the savings account and move all the money to checking to save service fees. We are going to be spending down our savings account by around \$10,000 this year. By dropping below \$15,000 in our savings account we get charged \$15-25 dollars a month. We are currently earning less than 2 dollars so it ends up cutting into our savings. Motion to close the Savings Account - Approved Unanimously.
 - Discussion on expenses and income
 - National application to apply for program reimbursement (\$1,000) - Ken needs to send info to Steven so we can apply for this. Check with Margaret on how to do this.
 - Professional Development (Dan)
 - Steven has been approved for his Masters. Congratulations Steven!
 - Pam stated we can contact National to find out who gets approved for Masters, Senior, Fellow, etc. Dan will follow up with National to make sure he is included on lists of members who have recently advanced.
 - Innovation Award (Dan)
 - Chapter Leader Award (Dan)
 - Any chapter or board members may nominate a board member for their work in 2007-2008
 - Physician Forum (Susan, Pam)
 - Coming up September 23rd
 - Looking for a location between Minneapolis and St. Cloud. Send Pam or Susan ideas.
 - Andrew Mellin is going to be coordinating presenting.
- 4) Review any new board proposals
- 5) Board Member Updates
- HIMSS Chapter Camp July 14-15th - Andrew Galbus
 - Sponsored each year to help support chapters and present new ideas for increasing membership
 - Discussion on where the original incorporation documents for the chapter are - Dan is going to look into this
 - Discussion on liability insurance - National suggested we have liability insurance. Andy will provide more information on this
 - More information can be found on the SharePoint site under: DRAFT Board Meeting Agendas Minutes/Supporting Meeting Documents/August 2008
 - H&HN 2008 Most Wired survey recently came out. Jennifer Boehne represented pharmacy as a reviewer for this year's survey. http://www.hhnmag.com/hhnmag_app/gateFold/pages/JULY08.jsp
- 6) Looking ahead
- September 10th - Board Meeting
 - September 23rd - Physician Forum
 - September 24th - September Program - Dr Deborah Peel on Patient Privacy
 - October 23 - 24, 2008 HIMSS Midwest Fall Conference [HIMSS Fall Conference](#)
- 7) **Next meeting:** Wed., September 10th 5:30 – 7:30 PM
- **The September Meeting is WebEx and Teleconference ONLY**

HIMSS-MN 2008-2009

August 2008 - September 2008

| August 2008 | | | | | | | September 2008 | | | | | | |
|-------------|----|----|----|----|----|----|----------------|----|----|----|----|----|----|
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| 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 | | | | |
| 31 | | | | | | | | | | | | | |

| Monday | Tuesday | Wednesday | Thursday | Friday | Sat/Sun |
|------------------------------|---------------------------------|------------------------------|----------|---------------------------------|---------|
| August 11 | 12 | 13 | 14 | 15 | 16 |
| | | 5:30pm Chapter Board Meeting | | | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 |
| | | | | | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 |
| | MS-HUG Tech Forum (Redmond, WA) | | | 12:00am Newsletter Articles Due | 31 |
| September 1 | 2 | 3 | 4 | 5 | 6 |
| 12:00am Labor Day | | | | | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 |
| 12:00am Newsletter Published | | 5:30pm Chapter Board Meeting | | | 14 |