
 To join the online meeting

1. Go to <https://uhc-enterprise.webex.com/uhc-enterprise/j.php?ED=102967117&UID=1013758347>
2. Enter your name and email address.
3. Enter the meeting password: himss
4. Click "Join".

Required							
Dan Davenport	I	Pam Graves	I	Andrew Galbus	P	Steven Due	P
Jennifer Boehne	P	Pete Palmer	P	Ken Stensvold	P	Katie O'Brien	R
Sue Green	R	Dan Fitzgibbons	P	Susan Heichert	P	Lance Guth	P
Tammy Winden	P	Amy Watters	P				
Optional							
Clark Averill		Lonna Stork		Mark Rubin		Amy Lorentz	
Ray Gensinger		Andrew Mellin		Margaret Senn		Kristin Hansen	R
Diane Walizer		Greg Staudenmaier		Hunt Russel		Matt Kinder	P

(Attendance: P = Phoned in and I = In person)

Topics

1) Committee Updates

- Programs (Ken & Pete)
 - Sept. Program Wrap Up - We still need to have a final wrap up with the regional coordinators - Pete will send out a summary to Jennifer to put into the agenda next month. Pete is going to send the bill to Steven. We still need to submit to the speaker's application fund. Attendance 24 in Rochester, and 13 from the Twin Cities. The program went well. Discussion on the low turnout for this program. It seemed there were more new people and less of the regular attendees.
 - Nov. Program Status - Pete, Ken and Mark Rubin are working on the program and putting together a call to determine the scope of the program. Tentative date Nov 18th. Topic on eRx. Discussion on offering the program in Duluth.
 - Reception at National (HIMSS) - Pam discussion on dates and times. Several Chapters are looking at doing a luncheon (Monday or Tuesday), or a breakfast. There are lots of conflicting activities this year. Pam suggested Monday night might be a possibility. She is waiting to hear more from National about what times they suggest.
 - Ride-The-Rails to HIMSS09 - update by Andy Galbus. We are looking at taking a bus instead of the train. The train was derailed due to train prices going up and requiring us to book too far in advance, among other things. Andy has some pictures of the interior of the bus. He also put a document in the programs folder. Andy would like to survey people about taking the bus to HIMSS09. Looks like less than \$100 round trip. Pam was curious if we could get a wireless connection on the bus.
- Member Relations (Katie)
 - Begin talking about Member Survey – content and timeline. Goal to send out to the entire membership 10/29. Katie and Lance have been working on this project.
- Advocacy (Susan)
 - Advocacy Leadership Webinar - We had our monthly conference call. There is a Nov 12th Post Election Highlights & Implications for HIT Policy Changes in 2009. For more information. [Click Here](#) Time: 11am - CST (1 hour). It is listed on our web site. Discussion on if we should include this information in an email.
- Sponsorship (Dan F)

- NEW SPONSOR coming aboard. Getting Complimentary Memberships updated.
- Monthly SPONSOR EMAIL updating of events for our Sponsors to participate in.
- Thank you to Pam for getting us connected with Cardinal Health.
- Introduction of Matt Kinder. He is going to be helping Dan with sponsorship.
- Looking at a joint venture to drive programs and members. It would involve co-sponsoring events in Mankato and St. Cloud. Discussion on the way in which it would be implemented.
- Discussion on adding two complimentary memberships to the level previously known as "Silver"
- Discussion on how levels will be named in the future. Only National Sponsors will continue to be able to use Platinum, Gold and Silver. Looked at a sample from the Chicago Chapter - Elite, Premier, Partner and Supporter. We will use their names and keep our dollar amounts. Need to communicate this change to our members and update the website.
- Communications (Sue Green)
 - Need to update Bylaws on website
 - Add Sept. newsletter to publications
 - Need to update sponsorship levels online
 - All Web site changes have been made i.e. logos Cardinal Health and CSC.
 - Promos have gone out... last month's September Program, Mid-west October Program
 - Email adds, changes are current
 - Newsletter - Do we want to try to get a newsletter out before the November Program? Yes, Dan will send out the schedule for when articles are due. Look at sending it out a week or so after the survey goes out so it can serve as a reminder to complete the survey.
- Outreach (Lance) - working on membership survey with Katie. Contacted National to try to get a cleaner list. They will try to incorporate some of the questions about the bus to HIMSS09.
- Scholarship (Amy & Tammy) - Working on a distribution list to send applications out to the colleges. Some were also handed out at a career fair.
- Finance (Steven)
 - Review of Oct Bank Statement. Dan reviewed it today.
 - Preparation for Financial Review Process (Due 10/31)
 - Audit and IRS 990 – due 11/17 – dates should be verified since 11/15 falls on a Saturday.
 - Ken will inquire if the CPA that helped us out last year is available again this year.
 - Margaret, Andy and Matt offered to be on the audit committee. Margaret will be the chair. Steven will send the necessary information to Margaret. We need to try to complete this by the end of October.
- Innovation Award (Andy) - Susan is reviewing and doing the first pass, then Pam will take a look at it.
- Physician Forum (Susan, Pam) - Planning on having another forum in November.
- Professional Development - Advancement (Dan)
 - Steven Due and Susan Green have both achieved their Senior Status.

2) Project Updates

- WebEx Account through National (Diane) - We have the okay to use the account for our November program.
- Transportation to National / Possible Innovation Award (Andy) - See Programs above. Pam asked about a place to park cars if we take the bus to HIMSS09. Are there any other places we could park? Email suggestions to Andy.

3) Review any new board proposals

- Proposal for local organization looking to assist in marketing to outstate potential HIMSS members. (Dan F)

4) Board Member Updates

- Margaret is going to the HIMSS Midwest Fall Conference HIMSS Fall Conference and present the Minnesota Basket

5) Looking ahead

- October 23 - 24, 2008 HIMSS Midwest Fall Conference HIMSS Fall Conference
- October 31 – Chapter Audit Due
- October 31 – Awards Nominations Due
- **Next meeting:** Wed., November 12th 5:30 – 7:30 PM (Virtual ONLY!)

6) Outstanding Items

- Articles of Incorporation – Dan has requested from National and has checked with previous Board members.
- Reminder to post your pictures on the Sharepoint site

Next 5 Weeks

HIMSS-MN 2008-2009

October 2008 - November 2008

October 2008							November 2008						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
October 13	14	15	16	17	18
12:00am Audit Meeting #1 12:00am Columbus Day (Federal Holiday)	AHIMA Convention and Exhibit (Seattle, WA)		12:00am Conduct Final Audit MEA Week (Minnesota Education Association) (Minnesota)		
20	21	22	23	24	25
			Midwest Fall Technology Conference		
27	28	29	30	31	November 1
	12:00am Public Policy Forum			12:00am Award Nominations Close - Innovation Award Submission Due 12:00am Halloween	
3	4	5	6	7	8
	World of Health IT 08 Conference and Exhibition - Copenhagen 12:00am Election Day				
10	11	12	13	14	15
	12:00am Veteran's Day (Federal Holiday)	5:30pm Chapter Board Meeting			
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