

Required							
Dan Davenport	I	Pam Graves	I	Andrew Galbus	P	Steven Due	I
Jennifer Boehne	P	Pete Palmer	P	Ken Stensvold	P	Katie O'Brien	I
Sue Green	P	Dan Fitzgibbons	R	Susan Heichert	P	Lance Guth	R
Tammy Winden	P	Amy Watters	R				
Optional							
Clark Averill		Lonna Stork		Mark Rubin		Amy Lorentz	
Ray Gensinger		Andrew Mellin		Margaret Senn	P	Kristin Hansen	
Diane Walizer	R	Hunt Russel					

Guests: Karen Watters, Allen and ?

(Attendance: P = Phoned in, I = In person, R = Regrets)

Topics

1) Committee Updates

- Sponsorship (Dan F and Matt)
 - Discussion of piloting co-sponsored events previously discussed at the November meeting
 - Presentation by Phenomenal Networks based in Eden Prairie (Allen). They have a large customer base in Minnesota and a number of International customers - mostly small to midsized companies. Three have three main markets: healthcare, manufacturing and education. Program 2nd Annual Healthcare Biztech Forum Wednesday, April 24th in St. Cloud at the Civic Center. Two tracks: business and technology. The event is free and subsidized by the vendors. HIMSS would get a table at the conference for recruiting purposes in exchange for co-sponsoring.
 - Discussion of dates - everyone seemed okay with the date and its proximity to National. Some conversation around the program and whether to call it a "piloting" or offering it to all sponsors for a "trial" period of a year. We need to make sure to offer this opportunity to all elite sponsors but pilot for a defined period of time.
- Programs (Ken & Pete)
 - March Program - Great call yesterday - the tentative idea is centered around the Allina Initiative the Brief Heart of New Ulm. Discussion if it is too early to have a program around this topic. The data model isn't established yet and there is no data. We could also have a follow up program a year later. There are two other initiatives Center for Healthcare Innovation and the Backyard Initiative. The decision was to table this idea till later in the year. Pete is going to schedule another meeting on Friday to come up and review some other ideas.
 - May Program
 - Tentative Date – May 20, 2009
 - Tracks - Pharmacy (eRx), Vendors and 2 TBD.
 - Send ideas for tracks, themes, or keynotes to Pete by the end of January.
 - December 2008 program - Pete will get Andy the final numbers. We also need to follow up on CEs.
 - Margaret needs an invoice so she can send the reimbursement into National.
- Advocacy (Susan) -
 - February Advocacy Day. We had a call with HIMSS to get a speaker, but they haven't confirmed yet.
 - Other ideas - Day on the Hill, Review on the first 100 days of Obama as president.
 - Susan has also been participating in advocacy calls
 - Pete asked if there are going to be scholarships for Advocacy Day. Sue is going to follow up and see how many are available on the call later this week.
- National Conference

- National Reception (Pam) - we have all the information now so it could go in the next newsletter. Contract and deposit \$750 due next week. Headcounts are due closer to the conference. There are 3 options: 1) no etoh 2) per drink 3) per person/per hr. Normally we do per drink.
- Bus Trip (Andy) 10 people have signed up and paid so far. 2 are one way trips. The break even point is 47 people. Pam asked if we can poll those who have already registered to see if they have travel plans already. Andy will check into a smaller bus. Bus giveaways/sponsorship - a draft proposal has been put together. Tangible ideas include: laptop, ipod, iphone, jump drive, gift certificates, May registration, etc. Matt is going to keep working on bus sponsorship proposals.
- Attendance/Funding (Dan) - Dan is planning on attending.
- Registration Giveaway (Pete, Margaret) Margaret drew a name after the May program, but isn't sure who it was. She will try to find this information or redraw a new name.
- Midwest Fall Technology Conference (Margaret, Dan)
 - Co-hosting with WI for 2009 / Commitment for hosting in 2010. MN will volunteer to host in 2010 and take an active role in the 2009 Conference to learn how its done.
 - Roles for 2009: We would provide a Chair-elect, treasurer-elect, sponsorship chair-elect (these positions don't have to be Board Members). Margaret was proposed to be the Chair-elect, Steven the Treasurer-elect and Matt the Sponsorship-elect.
 - Proposal – Use 2008 profits to send Midwest Conference chair-elect to 2009 event if MN co-hosts. Profits each year get divided equally between participating chapters.
- Member Relations (Katie)
 - Membership Survey Update (Katie & Lance) 55 responses. Katie will send out the results and post them on Sharepoint.
- Board Organization
 - Review and update board directory on SharePoint prior to Feb. meeting. Please update your information if it has changed.
 - Board Nominations for 2009-2010 (Andy)
 - Website and Sharepoint list roles and terms.
 - Nominations are due March 2-27, but you can send them in earlier. We should put this in the next newsletter.
 - Update 2008-2009 goals for review at Feb. meeting. Dan will send these out.
- Communications (Sue Green)
 - Everything is up to date
- Newsletter (Dan)
 - Articles (due Jan 20)
 - Bus Trip update – Andy
 - Programs – Upcoming Program dates and details; May “Save the Date”
 - Advocacy – Advocacy Program Update
 - National Reception update -- registration link if available
 - Scholarship article
 - Sponsorship
 - Outreach
 - Notification about nominations
- Outreach (Lance)
- Scholarship (Amy & Tammy) - No scholarships have been received yet. Pete is going to check the mailbox. Pam will send Sue a request to add the deadline to the "scrolly" bar
- Finance (Steven)
 - Reviewed account balances.
 - Budget concerns: tight economy, Allina and Fairview are now organizational members, etc.
 - New member registrations from Sept. and Dec. programs
 - Program expenses
 - Contribution to HIMSS Foundation
- Innovation Award (Andy)
 - 2007-2008 Status - We didn't win this year.
 - Ideas for 2008-2009 submission (events thru June 2009) - Ideas: bus trip, youtube video, you tube on website, get to know the board, etc.?
- Physician Forum (Susan, Pam)

2) Project Updates

3) Review any new board proposals

4) Board Member Updates

5) Looking ahead

- **Next meeting:** February 11, 2009 Webex and phone only!
- **Advocacy Program**
- **Possible meeting change for March** – pending confirmation of March Program Date
- **March Program**
- **National HIMSS:** April 4-8
- consider chapter board meeting change to week following HIMSS09
- **May Program**

6) Outstanding Items

- Articles of Incorporation – Dan has requested from National

HIMSS-MN 2008-2009

January 2009 - February 2009						January 2009							February 2009																						
						S	M	T	W	T	F	S	S	M	T	W	T	F	S																
Monday						Tuesday						Wednesday						Thursday						Friday						Sat/Sun					
12:00am Davies Nominations Open						5:30pm Chapter Board Meeting						7:30am TIGER Summit: Springing into Action (Earl Brown Heritage Center)																							
19						20						21						22						23						24					
12:00am Martin Luther King, Jr. Day (Federal Holiday)						12:00am Newsletter Articles Due						9:00am MHIMA Capitol Hill Day						12:00am CIO Forum #3												6:00pm Deadline for Bus Trip!					
26						27						28						29						30						31					
12:00am Deadline for Bus Trip! 6:00pm Newsletter Published						12:00am Newsletter Published																								February 1					
2						3						4						5						6						7					
						5:30pm Physician Forum (tentative date) (Minneapolis, TBD)																													
9						10						11						12						13						14					
												5:30pm Chapter Board Meeting																		12:00am Valentine's Day					
																														15					